**Athey Creek Middle School PTSA**

**Meeting Minutes for Tuesday, December 1, 2015**

Call to Order: Meeting called to order at 9:40 am by Dana Callaghan

Quorum established with 14 members in attendance.

Welcome/Introductions

**Principals Report: *(Joel Sebastian)***

Turkey Trot was great. The kids were awesome and got into the spirit! We collected 4,203 lbs of food for the Tualatin Food Pantry. The class that won will go to the food bank and learn more about the whole process. Last year 790,000 pounds of food was distributed from this site. The week of Thanksgiving, he set up a talk by Donna Beagle about generational hunger & hunger in our area to the staff.

This is the shortest/longest time in the school year during these three weeks before Christmas break. We have band & choir concerts coming up in the next two weeks. Drama productions coming up in early January and the end of January is the end of the Semester.

**Presidents Report: *(Dana Callaghan)***

We will be discussing the budget Sheila set up with some of the numbers from actual expenses & some from the past years expenses. This will be the “road map” for the coming year. We will budget more conservatively to begin with, but can adjust as needed. We will be paying attention to trends in line items.

**Treasurer Report*: (Sheila Adams)***

Student store brings in bags of coins. They had a big upfront cost to re-supply the store, so the balance is -$43.38. Right now we have $13,433.58 in the bank. Not too much to report, a few more directories ordered. There has been a push to have a formal budget set up, so she has been working on one to use as a guideline.

From now on, the budget will be done in the spring each year and will be voted on. We will still vote on individual items as needed. We will look at setting an amount, ($200?) so that anything over that amount has to be voted on. We don’t have an actual petty cash. The current budget was based on actual numbers and other line items were made from last year’s expenses. Question about the teachers grants at the beginning of the year—the $20,000 does include the $3,700 that was given out as $100 teacher grants in the fall.

Kate proposed a possible addition to the budget. A line item to support not only students, but staff members that might be going through difficult family situations (gift card?). Maybe setting up $500 under the Counselor Support line? Input was that the staff do support each other, but that this needs to be discussed further. The recipients would need to be anonymous.

What about the nurse supplies here at the school? How does that get supported? Joel will discuss with the staff if there are needed areas of support.

There is a $500 amount for TASA—Margaret to look into needed supplies that would make the luncheon run more smoothly.

There will be a budget meeting at some point to discuss more in depth.

**Membership: *(Joanne Masters)***

Dana Callaghan reported for Joanne. We have 202 members this year, 215 members last year. Jane brought up the idea that early January is a good time to do a membership drive as many families move during the break.

**Committee Reports**:

**Volunteer Coordinator: (*Kate Hoots*)**

She is finding it very helpful to assist the organizers of school events to learn how to use VolunteerSpot for their activities. She helped Mrs. Bray set up the VolunteerSpot for the Turkey Trot.

**Winter Dance: *(Emily Schmitt/Amanda Curdy)***

The Winter Dance is scheduled for Friday, January 15. This coincides with the visit from the Korean middle school. There was a request to have neon/glow sticks again. She and Amanda are thinking maybe having them with a white/blue theme, plans are in the works!

**School Store: *(Shari Winters)***

Going great—still could use more volunteers. Kate has some interested people for Shari to contact.

**TASA: *(Margaret Koch)***

Our next TASA is tomorrow, December 2 and we still have some spots to fill, so get the word out! It’s always tough to find volunteers right after or before a long break! The Theme is Holiday Appetizers.

**Directory: *(Margaret Koch)***

During the break I found out the person I emailed all the Directory documents to had retired, so our request for printing was not received. ESD has a new on-line procedure for ordering printing jobs, so they helped walk me through it. I expect to have them soon.

**Garage Sale: *(Saleen Chenevert)***

December 15 from 8-9:30 is the first garage sale drop and we will store the items in the school. January starts the weekly drops and we can load the items directly into the containers.

**Webpage: *(Jane Bernasconi)***

There were 46 visits last week, with 112 pages viewed. Garage sale dates have been posted. Let her know if you have anything you would like her to post!

**Student Representatives: (*Toni Snapp*)**

Two students came to report. Thanks for helping at the Turkey Trot. Each class came up with a cheer & a theme. We collected 4,203 pounds of food for the Tualatin Food Pantry and made $15,149 for the school. We will be looking at budget requests and have ACMS student meetings to decide how to spend the money. December 10 is the band concert, December 17 is the choir concert. There is a giving tree in the office with tags of food items, and they are conducting a blanket and toy drive for Dornbecker.

**Community Reports:**

**Education Foundation: *(Elaine Cozart)***

HOT campaign has started. We have made $7,060 so far and our goal is for $65,000, approximately one new teacher. The overall goal for the Foundation year is three additional teachers in the district at $185-195,000. The Foundation would like to have an action committee at Athey to help out with promoting the Education Foundation activities. So far we have 19 teacher/staff honored at Athey. You can donate on-line at wlwvfoundation.org or fill out the paperwork. On-line you can only list 8 people to be honored, but can list as many as you want on the form.

**New Business:**

None to report.

**Upcoming Dates to Remember:**

December 9: - Early Release at 1:45 pm

- 8th Grade OMSI trip in the morning

December 10: Holiday Band Concert (7 pm)

December 15: Garage Sale Drop (8-9:30 am)

December 17: Winter Choir Concert (7 pm)

December 18: Holiday Assembly (9:30 am)

December 21: January 4: Winter Break

January 5: Back to school!

January 12: PTSA Meeting

**Adjourn**: Meeting adjourned at 10:50 am.

Want to continue the discussion or join a committee that presented today? Here is contact information for the presenters:

Dana Callaghan – [dana.callaghan@gmail.com](mailto:dana.callaghan@gmail.com) Joanne Masters – joanne.gmasters@comcast.net

Saleen Chenevert – [saleenc@gmail.com](mailto:saleenc@gmail.com) Shari Winters – shariwinters@outlook.com

Margaret Koch – [kochs3@frontier.com](mailto:kochs3@frontier.com) Kate Hoots – katehoots@yahoo.com

Sheila Adams – [sheilathepeetnik@gmail.com](mailto:sheilathepeetnik@gmail.com) Emily Schmitt – mle@urbantwist.com

Elaine Cozart – [Elaine\_cozart@hotmail.com](mailto:Elaine_cozart@hotmail.com) Amanda Curdy – curdyfive@gmail.com

Betty Reynolds – [bettyreynolds1@comcast.net](mailto:bettyreynolds1@comcast.net) Jane Bernasconi - nanineko@yahoo.com

Attachment A: Sign-In Sheet

Attachment B: Treasurers Report

Date Minutes Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

President: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Secretary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_