**Athey Creek Middle School PTSA**

**General Meeting Minutes for Tuesday, June 7, 2016**

Call to Order: Meeting called to order at 9:30 am by Dana Callaghan

Quorum established with 12 members in attendance

Meeting held at Athey Creek Staff Lunchroom

Welcome to all attending.

**Approval of May Minutes**: ***(Margaret Koch)***

May’s Meeting Minutes were distributed by email to all in attendance to check for accuracy. Additions/Corrections were done by the deadline of one week. Margaret requested approval of the April Minutes. A motion was made to approve, it was seconded, & unanimously approved.

June minutes will be approved at the first meeting in the fall.

**Principals Report: (*Joel Sebastian)***

No report today.

**Presidents Report: *(Dana Callaghan)***

Refer to New Business for Grant Requests.

**Vice-President: *(Kathleen Jensen*)**

No report today.

**Treasurer Report*: (Sheila Adams)***

Balance is $45,379.87. She wrote several reimbursement checks this month and two deposits.

First Deposit: Spring Dance: Total was $1946.25 with $1055 in ticket sales, $636 in concessions, $255 in cash receivables. The net for the dance was $1691.25 with $994.98 in expenses.

Second deposit: $386.10 ($100 for garage sale)

Student Store: Annual income is $3219.18, Expenses: $1858, net is $1361

Income/Expense report submitted. There was an issue with one of the teacher’s $100 grant check not being cashed by her bank because it was past 6 months. Discussion followed and it was agreed to honor this check & provide a reminder in the fall when these are distributed that they need to be cashed within six months. Receipts are also requested, but are not always provided.

Sheila brought up an item to revise the Standing Rules regarding the amount of money that needs to be voted on. She also would like to see a stipulation about the Committee Chairs budgets so there is a set amount they can be over/under without additional approvals. Nicole said they had a $100 or 5% amount at their PTSA in grade school. This will be decided by the new board in the fall.

Sheila will give all the documents to Lola at the end of July/beginning of August after the audit & the tax returns are done. Nicole will take over and make sure there is an audit checklist from the Oregon PTA. Dana will inform new PTSA President Jen Tabor when she meets with her.

**Membership: *(Joanne Masters)***

No new members.

**Committee Reports**:

**Volunteer Coordinator: *(Kate Hoots)***

The Volunteer Celebration at Wankers Corner was attended by about 25 people. A good time was had by all. Kate spent under budget on snacks & soft drinks at $137.00.

Kate reported on the Board & Chair positions:

Board Positions:

PTSA President: Jennifer Tabor PTSA Vice Presidents: Nicole Tusk & Jen Drew

PTSA Secretary: Kate Hoots PTSA Treasurer: Lola Skates

PTSA Membership Coordinator: Melissa Juenger

PTSA Volunteer Coordinator: Bobbi Kelly

Saleen motioned to approve the Board positions, It was seconded & approved by all.

Chair Positions:

Turning Point: Amanda Curdy (boys) & Alli Jensen (girls)

Spirit Wear: Kathleen Jensen Student Store: Shari Winters

Garage Sale: Saleen Chenevert Dances: Laura Greyerbiehl

Directory: TBD TASA: Rachel Stevenson

Web: Jane Bernasconi

8th Grade Celebration: Shari Winters, Emily Schmitt, Amanda Curdy

Saleen motioned to approve the Chair positions, it was seconded & approved by all.

**Spring Dance: *(Dana for Emily Schmitt/Amanda Curdy)***

This was our first spring dance and 211 kids came! We made more money than the winter dance, $1691.25, so with expenses of $994.98 the net profit was $696.27. As this was our first Spring Dance, there was concern that is might be too busy of a time in the year and attendance might not be good, but it was very successful. They sold all the concessions they had and realized they could have had more, so next year they will know what to expect. The glow sticks have been a huge hit & it is fun to see the glowing kids in the dance area!

**School Store: *(Shari Winters)***

No report.

**TASA: *(Margaret Koch)***

No report.

**Directory: *(Margaret Koch)***

No report.

**Garage Sale: *(Saleen Chenevert)***

We had one more craigslist item sold (an original Nintendo) putting the official total at over $21,000 for this year!

**Webpage: *(Jane Bernasconi)***

No report.

**Student Representatives: (*Toni Snapp and students*)**

No report.

**Community Reports:**

**Education Foundation: *(Elaine Cozart)***

Elaine would like to make sure everyone knows the difference between the PTSA & the Education Foundation. The Foundation funds new teacher positions in the district and the PTSA funds things at each school, classroom equipment, books, PE equipment, art supplies, music department support, etc.

The count campaign will continue until the end of June. If anyone works for a company that would like to match funds, that would be great! Combined with the HOT campaign, the Foundation is hoping they can fund two new teachers next year.

The Tonkin Run funds will come in the fall, so will go towards next years budget. There are four open Foundation Board positions, so contact Elaine if anyone is interested. They could use people with Marketing & finance backgrounds! The Pamplin group has gone above in making the ads for the Foundation. She would like to see more awareness of the Foundation this year, so a marketing background would be very helpful.

**Legislative Updates: *(Betty Reynolds*)**

No report.

**New Business:**

Grant Requests:

Clarification on costs for stand-up desks. The 6th and 8th grade teachers were contacted to ask that they agree on one type of desk, which they did & it was the more expensive one that comes with four stools, is double sided & accommodates four students. 6th grade expense was more with one desk per classroom & 8th grade was less with 2 sets instead of for the whole classroom. Dana brought up the fact that Ms. Snow is changing to science so won’t need the desks as she would have for the math class, so this expense for 8th grade may not happen.

PE was given money to buy new IPad’s instead of used ones so they will be more up to date.

Pond: District will provide the maintenance.

No other questions or comments, so Saleen motioned to approve the grants, Kate seconded the motion, and it was approved by all.

Mrs. Melynchenko presented information about the School Wide Reading Program that is one of the Grant Requests. She attended an OETZ library conference recently and a School Wide Read was presented that inspired her to request funding from the PTSA. This is such a great way build community within the whole school. She has been wanting to do this for quite some time. Wood Middle School has been doing it for a few years.

Ruth Murray (Athey’s previous librarian) suggested the book Martin Marten by Brian Doyle. This is a new book and the author lives in Lake Oswego. Mrs. Melynchenko talked to Mr. Doyle on the phone and he agreed to come gratis to talk to our school (in addition to two bottles of wine & a feather). Normal fees for authors are $3-4,000! The book takes place locally on Mt. Hood so everyone can relate to it! Through the publisher, we can purchase the book for $7.36 a book (normal price is $16).

In the future, she would like to set up a committee of students, teachers, PTSA members to look at 6-8 book titles and decide on one together.

She is hoping to be able to purchase the books by the end of June and give them to the teachers to read over the summer and they can then help with the audio portion of it (the book is new, so no audio portion is available yet). She will have a launch party in the Fall, maybe October and then in Nov/Dec, she can arrange for the author to come. She wants to books to be purchased each year so the students have their own copy to take home and keep. All the Language Arts teachers are excited about this—and is hoping by being able to read the book over the summer, the math and science teachers will have time to figure out how to apply to their classrooms.

She is thinking about naming it Athey Reads? Several thought that was a good name-easy to remember too!

Jen & Nicole are proposing that next years’ PTSA meetings be held on the First Friday of each month (due to their schedules). Kate motioned to approve, Bobbi seconded, and all approved. Any conflicts or days off will be handled by next years’ Board. Jen & Nicole will work with Joyce to get it on the School Calendar.

**Upcoming Dates to Remember:**

6/9: 10am, 8th Grade Recognition, last day of school for 8th graders

6/10: Last Day of School

**Adjourn**: Meeting adjourned at 10:30 am.

Want to continue the discussion or join a committee that presented today? Here is contact information for the presenters:

Dana Callaghan – [dana.callaghan@gmail.com](mailto:dana.callaghan@gmail.com) Joanne Masters – joanne.gmasters@comcast.net

Saleen Chenevert – [saleenc@gmail.com](mailto:saleenc@gmail.com) Shari Winters – shariwinters@outlook.com

Margaret Koch – [kochs3@frontier.com](mailto:kochs3@frontier.com) Kate Hoots – katehoots@yahoo.com

Sheila Adams – [sheilathepeetnik@gmail.com](mailto:sheilathepeetnik@gmail.com) Emily Schmitt – mle@urbantwist.com

Elaine Cozart – [Elaine\_cozart@hotmail.com](mailto:Elaine_cozart@hotmail.com) Amanda Curdy – curdyfive@gmail.com

Betty Reynolds – [bettyreynolds1@comcast.net](mailto:bettyreynolds1@comcast.net) Jane Bernasconi - nanineko@yahoo.com

Attachment A: Sign-In Sheet

Attachment B: Treasurer Report

Date Minutes Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

President: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Secretary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_